

1

Speak NOW

COMMUNICATE *with* CONFIDENCE

WORKBOOK



- Vocabulary
- Reading and Writing
- Video-based Listening
- Grammar



OXFORD

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Lesson 1: Vocabulary

Part 1

Complete the conversation with your own answers. In class, practice the conversations with a partner.

New teacher: Hi! What's your first name?

You: _____

New teacher: And what's your last name?

You: _____

New teacher: What's your middle name?

You: _____

New teacher: Great. Thanks. It's nice to meet you.

Part 2

Choose the best word or phrase to complete each conversation. In class, practice the conversations with a partner.

1.

Yuko: (Hi, Mao. / How are you doing, Mao?)

Mao: Fine, thanks.

Yuko: Oh, my train is here.

Mao: (Fine, thanks. / OK. Good night.)

2.

Ms. Anders: (Hey / Hello), Ms. Kim.

Ms. Kim: How is everything?

Ms. Anders: Everything is great, thank you. How are you?

Ms. Kim: (Good. / I'm fine, thank you.)

3.

Francis: Hi, Andy. How are things?

Andy: I'm all right. You?

Francis: (Not bad. / I'm fine, thank you.)

4.

Melissa: (Good night / Goodbye), Professor Ramos.

Ms. Ramos: Goodbye, Melissa.

Lesson 1: Reading & Writing

NEW FILE

Part 1

Read the letter below.

University of America
Where every student is special.

Ms. Renee Maria Smith
254 Larry Lane
St. Petersburg, Florida 33701-4313
April 29, 2013

3256 22nd Street
Minneapolis, Minnesota 55416
800-852-7946

Dear Ms. Smith,

Congratulations! It is my pleasure to tell you that you have been accepted to University of America. To keep your place in the University of America's class entering August 2013 and graduating May 2017, please fill in the form and send it to us.

Again, let me say congratulations. I wish you the best in your studies at University of America.

Sincerely,

Mr. Andre Fiori
Director of Admissions

Complete the sentences.

1. Her first name is _____.
2. Her middle name is _____.
3. Her last name is _____.
4. This is a formal _____.
5. The last name of the Director of Admissions is _____.

PAIR WORK Discuss the questions.

In your country, is it difficult to get into university? Do most people want to go to university? Give reasons for your answers.

Part 2

Write a short, formal letter to Mr. Fiori. Tell him you are happy you can go to his university.

Part 3

In a group, share what you have written to Mr. Fiori. What are some different reasons why your classmates are happy about attending his university?

Lesson 2: Vocabulary

NEW FRIENDS

Part 1

Match the words from the box to their definitions.

classmate teacher friend neighbor relative colleague boss stranger

1. A person you work with is a _____.
2. Someone you don't know at all is a _____.
3. Someone who lives near you is a _____.
4. One of the people you study with is a _____.
5. The person who tells you what to do at your job is your _____.
6. The person who helps you learn in class is your _____.
7. A person such as your mother's mother is a _____.
8. Someone you like to spend time with is a _____.

Part 2

How often do you see the people in Part 1? Put them in order from most often to least often. In class, talk about your ideas with a partner.

Part 3

Write the words from Part 1 to complete the first sentence in each conversation. Then write what the second person says. In class, practice the conversations with a partner.

1.

Yukiko: Excuse me, Ralph. This is my _____. We work together at Oxford University Press.

Ralph: _____

2.

YeQuing: Hi, Bak. I'd like you to meet my _____. We first met 10 years ago.

Bak: _____

3.

Inger: Hi. I'm Inger, and this is my _____. I live in 4A, and he lives in 5B.

David: _____

Lesson 2: Reading & Writing

FRIENDS &

Part 1

Read the application.

Homestay Application


 YOU First Name: Qing Middle Name: (none) Last name: Zhao

 Birthday: January 15, 1993 Age: 20 Gender: (M)F

 Grade in school: 3rd year of university

 Where are you from? China

 I have been to another country. (Where?

I went to Australia. How long? I went for one week. Who with?
I went with my family.)

 Your English Where do you study English? my university

 When did you start to study English? elementary school

 Do you like English? Yes, I love it.

 Homestay Alone? No Other students in the house? Yes

 I want to live in London or Yorkshire in the U.K.

 Program: 3 months

 I heard about this program from a teacher and my friend.

Mark the statements T (True) or F (False).

- _____ 1. His name is Qing Zhao.
- _____ 2. Qing is from Yorkshire.
- _____ 3. Qing wants to live with other students.
- _____ 4. Qing loves English.
- _____ 5. Qing wants to go to Australia.
- _____ 6. Qing wants to go to another country for 13 months

 **PAIR WORK** With a partner, correct the false statements.

Part 2

Imagine you want to have a homestay in an English-speaking country. Write sentences to introduce yourself. Include the same kind of information as the above application.

Part 3

In class, compare your reasons for wanting to participate in a homestay program with your classmates' reasons.

Lesson 3: Vocabulary

Part 1

Write one or two words to complete each way of communicating. If a word is not needed, write an X.

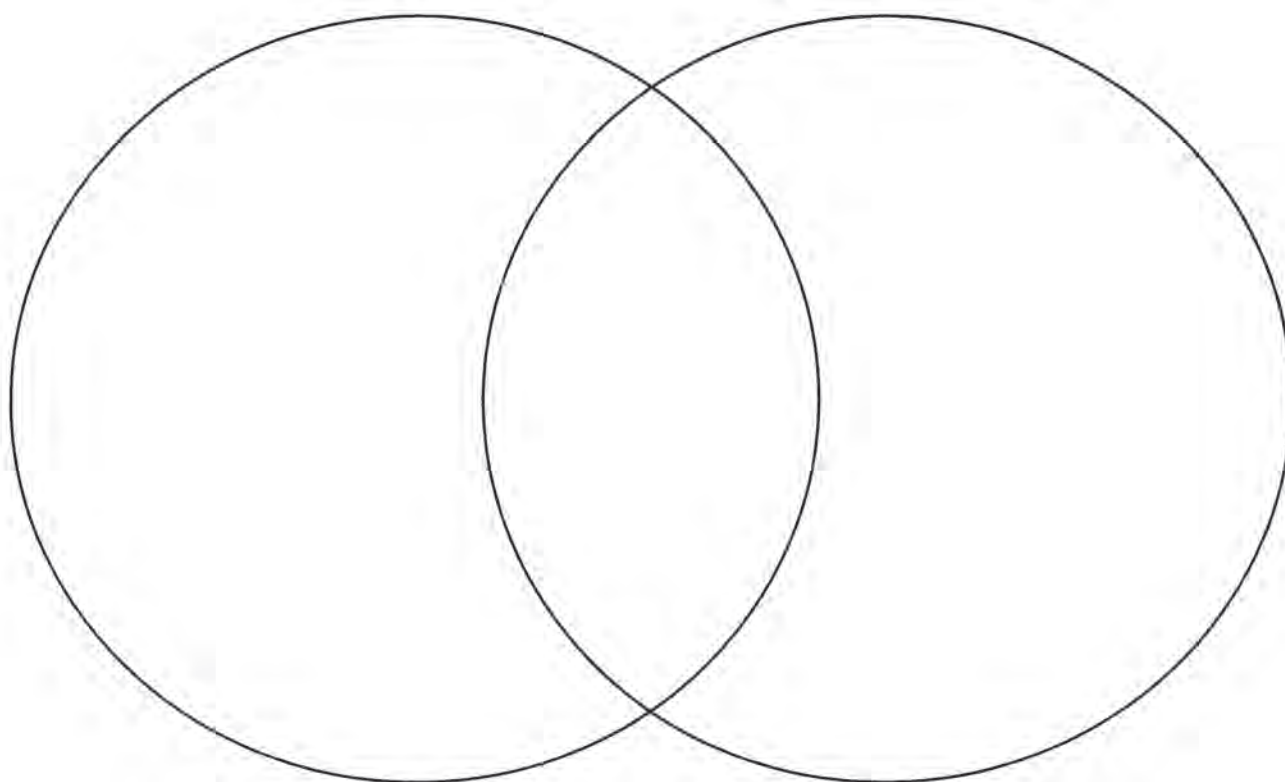
- | | |
|--------------------------|-------------------------|
| 1. _____ an e-mail | 5. _____ video chat |
| 2. _____ a text | 6. _____ social network |
| 3. _____ in person | 7. _____ a letter |
| 4. _____ instant message | 8. _____ on the phone |

Part 2

Do you do each activity in Part 1 alone, with another person, or sometimes alone and sometimes with another person? Write each activity in the correct place in the diagram.

Always Alone

Always with Another Person



In class, compare answers with a partner.

A: I usually write an e-mail alone. How about you?

B: I do, too.

Speak NOW

COMMUNICATE with CONFIDENCE



“Time spent on speaking tasks is the single most important factor in developing confident and fluent speaking.”

– Jack C. Richards

All-skills expansion

- Review vocabulary from the Student Book
- Extend speaking practice outside of class
- Build language skills with reading and writing activities
- Enhance accuracy with grammar practice
- Expand listening skills with additional video activities

COMPONENTS

- Student Book with Online Practice
- Workbook
- Audio Download through Oxford Learn
- Teacher's Book with Testing Program CD-ROM
- iTools Classroom Software with Video and PowerPoint™ presentations
- Class Audio CDs
- DVD

Includes
**Multi-Skill
Bonus Pack!**